

**ISMTA BOARD MEETING MINUTES
NORTHERN ILLINOIS UNIVERSITY, DEKALB
OCTOBER 26, 2018**

Board members present: Christopher Goldston (President), William Phemister (VP Conference), Linda Barker (VP Local Associations), Yeeseon Kwon (VP Membership), Jeff Kleinsorge (Treasurer), Jennifer Cohen (Competitions Director), Nancy Liley (AIM Director), Lynette Zelis (Immediate Past President), and Janice Razaq (Director at Large).

President Chris Goldston called the meeting to order at 8:07 a.m. A quorum was established. Also in attendance were officer nominees Kathy Hoster for Secretary, Jungwha Lee for Vice President/Membership and Parliamentarian Laurie Marshall. Chris noted these attendees' ineligibility to participate in the voting process.

All attendees received a printed agenda with attached written reports from several board members. Chris motioned for approval of the agenda, seconded by Bill. The agenda was approved.

Minutes from the May 6, 2018 board meeting were approved.

Chris noted the intended brevity of today's board meeting to allow time for the Advisory Council to meet. The Spring 2019 Board Meeting will be longer to allow for more detailed discussion.

BOARD REPORTS

President's Report – Chris Goldston

Chris touched on several items noted in his written report: 2019 Conference planning with Bill Phemister, visits with Justin Hendrick to review historical files, contact with lawyers for the Creative Arts regarding AIM copyrights (a lawyer has not yet been assigned), visits to several local chapters, progress on digital files, and attendance at the MTNA Summit (accompanied by Lynette and Janice).

Conference – Bill Phemister

Bill shared the achievement of his recently published book. Indicating health concerns, he tendered his resignation. He then provided information regarding advance preparation for the 2019 State Conference to be held on the campus of Eastern Illinois University, Charleston. Noting its proximity to Indiana University, Bill discussed possible collaboration with the IU faculty.

Local Associations – Linda Barker

With reference to a written report, Linda suggested establishing a forum for local associations via the ISMTA website to encourage greater communication among the chapters. She will address this topic at the meeting for local association presidents to be held today at noon.

Membership – Yeeseon Kwon

Drawing from a written report, Yeeseon noted that state membership numbers are down by about 20 from last year. Referencing committee reports included in the handout, she indicated a current vacancy for the Collegiate Faculty Committee Chair and suggested that, once appointed, this new chair might collaborate with Collegiate Chapter Chair Chee Hyeon Choi. Chris noted Illinois' current membership to be 809 and pointed out that all state numbers have diminished.

Treasurer – Jeff Kleinsorge

A detailed **Profit & Loss Report** was included in the handout. Jeff provided the following details:

- **AIM** brought in more than projected (close to \$3,000.00). The proposed budget will remain slightly below this year's income.
- **Board** expense is a new category to cover areas such as legal fees.
- **ISMTA Competitions** came out on the plus side.
- **MTNA Composition** is slightly over budget.
- **MTNA Performance** is significantly over budget.
- **Composer Commission**--no commissioned composer, no amount projected
- **Conference** cannot be confined to a fiscal year. Jeff would need to run a special report if more specific numbers are needed. Last year brought in more than was spent (close to \$2,400.00). Yeeseon alluded to costs tied to location (rental space, school policy, catering, etc.) as prices tend to fluctuate.
- **Membership** brought in close to \$7,000 over projected amount, perhaps due to the \$1.00 increase in the membership fee. Chris noted that Illinois is still one of the largest state-by-size organizations.
- **MTNA Foundation** spent more than predicted. Debi Inch purchased T-shirts meant to last two years which accounts for the larger expense. MTNA is raising the Foundation Fellow fee to \$1,500.00. It was recommended that we consider funding outside of ISMTA. The potential for two candidates for the 2020 Conference to be held in Chicago was suggested.
- **Operations** numbers are significantly lower due to cost saving measures. Several duties have been assumed by volunteers.
- **President** is under budget. The addition of a President-Elect will increase costs.
- **Treasurer** is over budget attributed to the need for QuickBooks to aid in payroll and accommodate the accountant. An update was made this year and will, most likely, be required every five years.
- **Website** is under budget.

In summary, the year ended on a positive note by close to \$10,000.00. Closing the physical office saved money. Jeff suggested that several board members should get together to verify expenses. The bank statement is accessible for viewing online.

Competitions – Jennifer Cohen

Referring to a written report, Jennifer noted that the ISMTA Competition has changed the level requirement from age to grade. Primary piano solo grades 1-3 have been added. Numbers for ISMTA went up. Jennifer will work with local associations to promote competitions.

MTNA entries are down, both state and nationally, by about 20%, possibly due to confusion over the newly-instituted video-recorded submissions (first year). Budget numbers showing loss can be attributed to judging expenses. Jennifer handed out detailed reports from both North and South competition chairs.

AIM – Nancy Liley

Nancy called attention to Chris' extensive volunteer time to improving our website. She noted a move toward downloadable-only exams. Referencing a written report, she shared that authorized chapter chairs can now order plaques through the website. The new Voice Syllabus and eight workbooks, recently completed by Sonja Mihelcic, are now available online only. Chris mentioned in-process workbook revisions (no content change). A short discussion regarding downloadable workbooks concluded that there should be no handling fee incurred. Current hardcopy workbooks are now available for \$5.00.

Immediate Past President – Lynette Zelis

Lynette reiterated the slate of officer nominations and highlighted Francis Larimer as ISMTA Teacher of the Year. It was noted that officer terms become official 30 days after the conference.

Director-at-Large – Janet Razaq

Janet noted that Dora Diephouse, Wellness Chair, is open to topical suggestions for a newsletter article.

BUSINESS DISCUSSION PONTS

Voice Syllabus Fees – With reference to the Fall 2017 Board Meeting minutes' need for clarification and correction, Chris proposed a committee recommendation to adjust fees for the new Voice Syllabus to \$14.00 and the workbook to \$4.00. The board voted 9-0 to approve. Motion carried.

AIM Award Plaques – Chris shared positive news--finding a company who produces plaques at considerably less cost (\$12.00 per plaque). A motion from the AIM Committee was presented to eliminate plaque fees for local associations. The board voted 9-0 in favor. Motion carried. The committee will discuss styles and colors. Plaques will now be shipped directly to local AIM coordinators.

Collegiate Chapter Fee – Noting the MTNA collegiate membership dues to be \$19.00, Chris motioned to change in the ISMTA membership fee from \$10.00 to \$1.00., seconded by Jennifer. The board voted in favor 9-0. Motion carried.

Newsletter – Chris presented the following statistics: 800 emails were sent, 345 were opened and 105 members clicked on the link. The effectiveness of the newsletter versus e-blasts was discussed. Laurie noted that the newsletter is currently prepared by two people and that it was sent once this year. A variety of options for input was considered. Advisory Council involvement was proposed.

AIM in China – Jennifer presented preliminary information regarding interest in our AIM program. The board discussed potential benefits, concerns regarding copyright laws, and translation of materials. The AIM committee will hold further discussions.

MTNA Composition Award – A motion was made to change the Young Artist award to \$125.00. The board voted in favor 9-0. Motion carried.

Policies and Procedures – Chris motioned to adopt the new Policy and Procedures document as corrected, seconded by Jennifer. The board voted in favor 9-0. Motion carried.

The meeting adjourned at 9:13 a.m.

Respectfully submitted,

Kathy Hoster
Acting Secretary